**PRODUCT: Consortium Licence 20xx**

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| 1. Content (mandatory information) |
| Vendor |  |
| Product |  |
| Titles included | * Titles included in the license
* Specification of the different packages available
 |
| Language |  |
| Years available | * Access back to (1997) if available
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| 2. Licence model (mandatory information) |
| Pricing | * Description of the pricing model (based on FTE, holdings, simultaneous users?)
* Information on price caps with multi-year agreements
 |
| Consortium discount |  |
| Subscriptions | * Cancellation quote / Swap & drop allowance
* Available formats / Conditions for the migration to e-only
* Price cap on prices of existing subscriptions
* DDP
* Date of the last holdings review
 |
| Archival rights | * Is post cancellation access (PCA) available after the end of a license?
* If yes: Specification of the titles and volumes (e.g. on all content of the licensed titles, which were published for the first time during the license period)
* Local copy of the content available with PCA?
* Does the publisher archive its contents at LOCKSS and/or Portico?
 |
| Interlibrary Loan (ILL) | * Is ILL allowed and if yes, under which conditions?
* (Copy the corresponding paragraph of the license agreement)
 |
| Open Access | * Are there any special conditions for members of participating institutions who want to publish in the publisher’s open access program?
 |
| Opting-out clause | * In some cases, multi-year agreements include such clauses
* (Copy the corresponding paragraph of the license agreement)
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| 3. Access (optional information) |
| Platform |  |
| Number of simultaneous users |  |
| Access control: IP / password / Shibboleth |  |
| DRM-protected (digital rights management) |  |
| Format PDF, XML, HTML |  |
| Copy / cut / paste possible |  |
| Supply of micro formats for mobile devices |  |

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| 4. Features (optional information) |
| Full-text search |  |
| Indexing, thesaurus |  |
| Training (online / on site) |  |
| Links to other resources |  |
| Printing permitted |  |
| Download allowed |  |

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| 5. Statistics (optional information) |
| COUNTER-compatible statistics |  |

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| 6. Trial (mandatory information) |
| Conditions |  |

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| 7. Contact (mandatory information) |
| Name |  |
| Email |  |
| Address |  |
| Telephone and fax |  |